

Faculty/Staff

Ordering Guide Herff Jones Rental Regalia

1

Navigate to:

<https://commencement.miami.edu/faculty-and-staff/rsvp-regalia-rental/index.html>

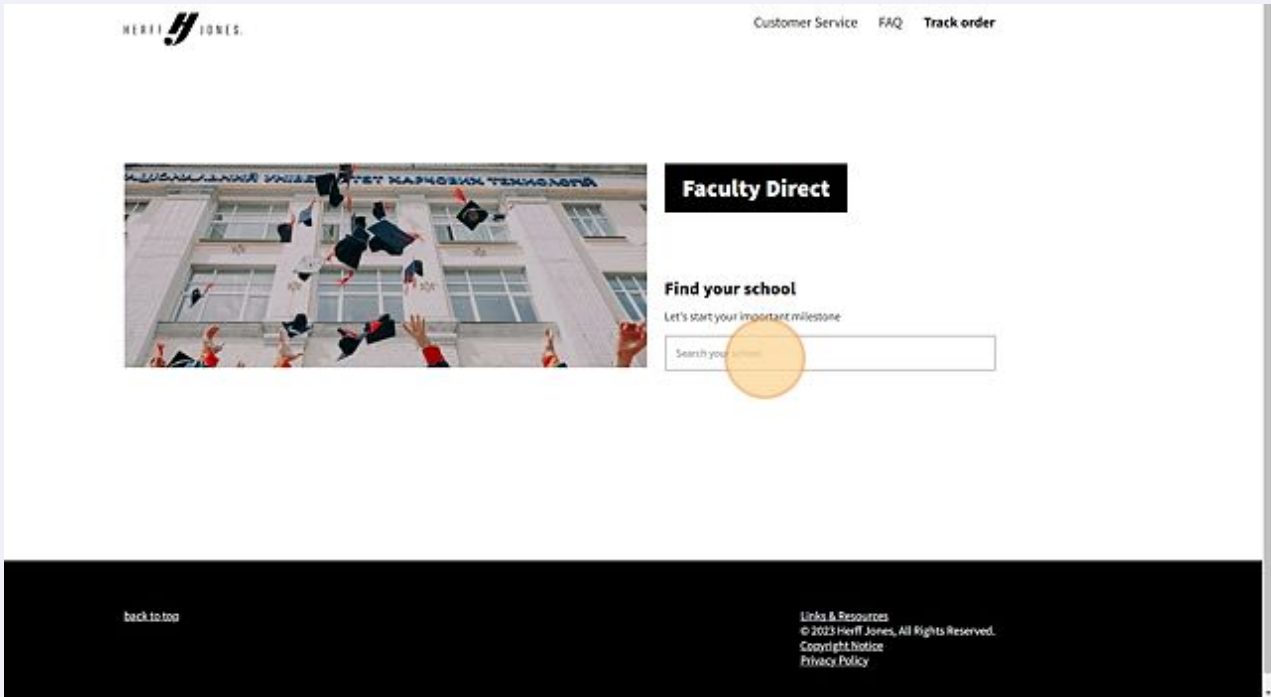
2

Click on the button associated with your school/college

The screenshot shows the University of Miami Commencement website. The header includes the University of Miami logo and the word "COMMENCEMENT". The navigation menu includes "Ceremony Information", "Candidates", "Guests", "Graduation Products", "Faculty and Staff", and "About". The main content area features a red heading: "The deadline to order rental regalia for Spring 2024 is Thursday, March 14, 2024." Below this, there are three bullet points: "If you miss the deadline, a limited amount of University of Miami master's and doctoral regalia will be available for faculty who missed the deadline to order rental regalia. Please note that extra regalia (UM colors only) will be available on a first-come, first-served basis at the Watsco Center on the day of your designated Commencement ceremony.", "For School of Law faculty regalia inquiries, please contact Annette Hugues via email at ahugues@law.miami.edu", and "For Miller School of Medicine M.D. faculty regalia inquiries, please contact Bridgette Nevils via email at bnevlis@med.miami.edu". Below the bullet points, there are links for "Faculty Rental Regalia Instructions:", "Step-by-Step Ordering Instructions for Faculty", and "How to Measure for Your Gown / How to Determine Your Cap Size". At the bottom, there are three buttons: "CORAL GABLES -MAY AND DEC.-", "SCHOOL OF MEDICINE -MAY ONLY-", and "SCHOOL OF LAW -MAY AND DEC.-". Below the buttons, there is a link for "Purchase Custom Regalia".

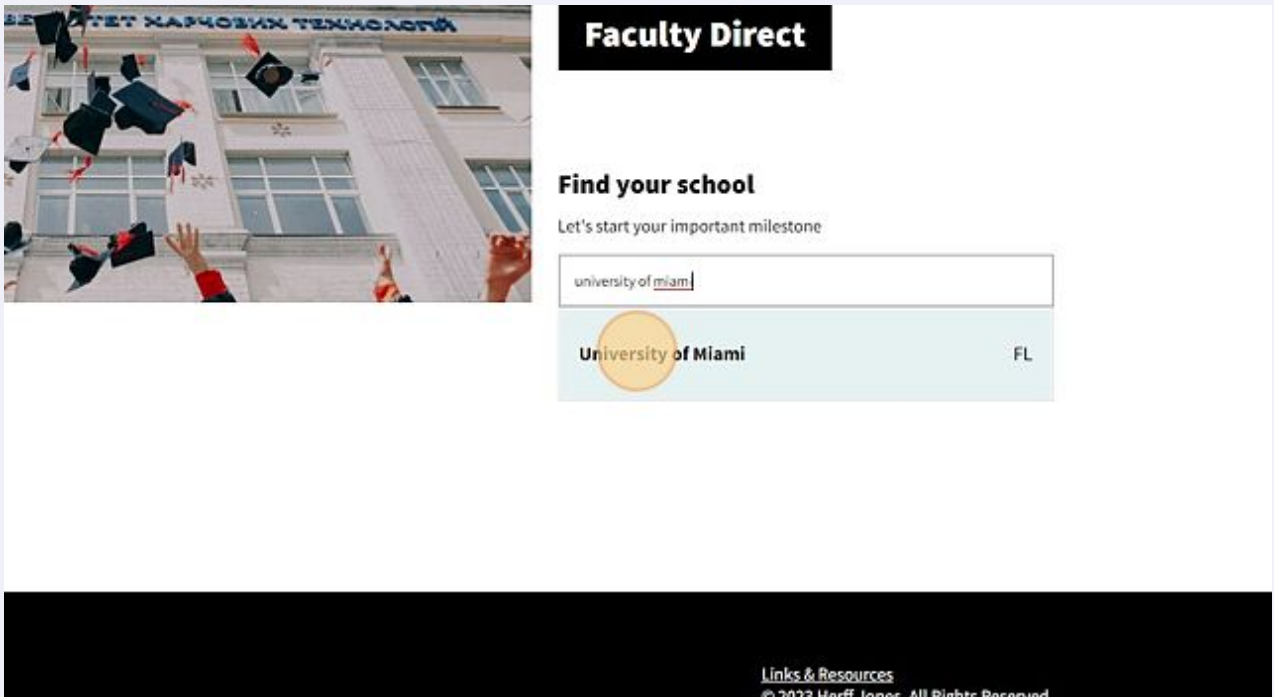
3

Click the "Search your school" field.



4

Type "university of miami"



5 Click this dropdown.



Find Your School Customer S

University of Miami

Let's get started

Enter your information to begin shopping

Choose your school, campus, or organization:

Select an option ...



SHOP

Select an option ...

All Other Faculty

Law Faculty

Medical Faculty

6 Select the ceremony you are participating in.



Find Your School Customer S

University of Miami

Let's get started

Enter your information to begin shopping

Choose your school, campus, or organization:

Select an option ...



SHOP

Select an option ...

All Other Faculty

Law Faculty

Medical Faculty

7

Choose the highest degree you obtained in the dropdown.

HERFF JONES.
Enter your information to begin shopping

[Find Your School](#) [Customer Service](#)

Choose your school, campus, or organization:
All Other Faculty

Ceremony Date
 May 2024

Degree Type
 Bachelor
 Doctorate
 Master

SHOP

8

Click "SHOP"

HERFF JONES.
Enter your information to begin shopping

[Find Your School](#) [Customer Service](#)


Choose your school, campus, or organization:
All Other Faculty

Ceremony Date
 May 2024


Degree Type
 Bachelor
 Doctorate
 Master

SHOP


9 Click "Cap & Gown"

University of Miami Change Your School Customer Service FAQ Track order 


All Other Faculty • May 2024 [Update](#)

 **Important Info.**


[Home](#) [Cap & Gown](#)




University of Miami
Get everything you need for graduation! You need the cap and gown to graduate, but we offer additional products that help you celebrate your achievement! Visit the pages to learn more.

 **We are now taking orders for the ceremony to take place on May 2024**
If this is not your ceremony date and time then we are not currently taking orders for your ceremony. Please check back at a later date.


10 Enter all required fields.

University of Miami Change Your School Customer Service FAQ Track order  **Cart (0)**

All Other Faculty • May 2024 [Update](#)

 **Important Info.**

[Home](#) [Cap & Gown](#)



Deadline 03/14
Cap, Gown, Tassel,
Hood

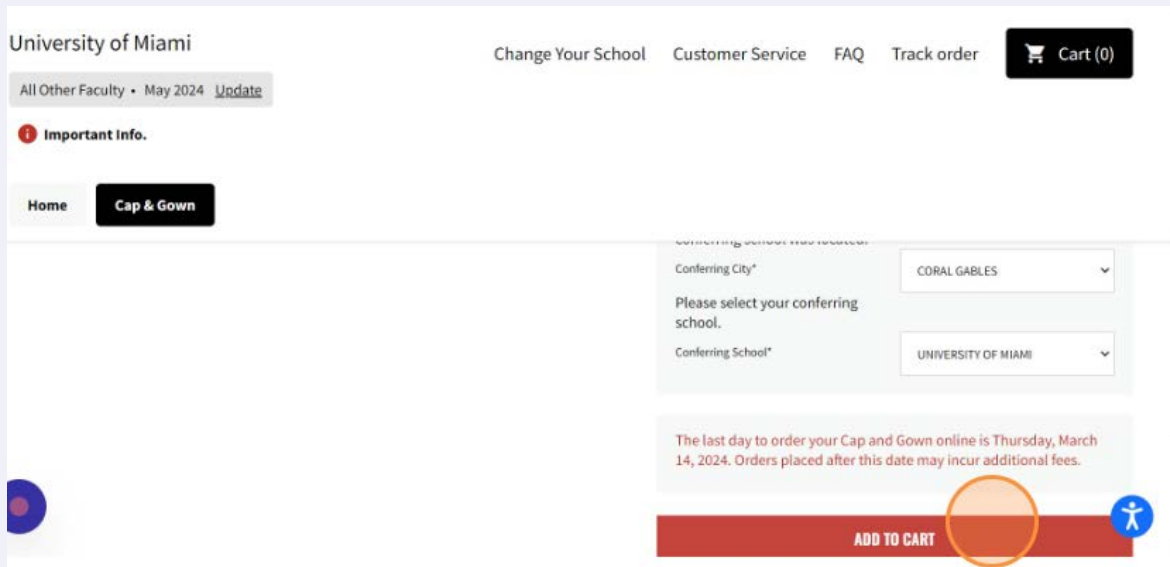
Cap & Gown Information

First Name*

Last Name*

Area of Study*

11 Once completed click "Add to Cart"



12 Review and click "Proceed to Checkout." Follow the prompts until the end. Regalia will ship directly to the address entered. Please DO NOT ship your rental regalia to your office address at UM, as it can get lost.

