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How to Reserve Your Mobile Guest Tickets

1. Click Unlock and then enter your UM ID, aka C#, in the Enter Offer Passcode pop-up screen to get started. (<u>Click here to view your UM ID</u>.)





2. Select up to six tickets, then click Next.





3. Sign into Ticketmaster.



4. If you *do not* already have a Ticketmaster account, please select **Sign Up** to create a new account.



5. If you are signing up, enter your personal information, then click Next.

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			Next	ral Gabins,

6. Enter your phone number to receive a confirmation code, then click Next.



7. Verify your identity by entering the one-time code sent to your phone and click **Confirm.**



8. Enter your information in the payment section. Please note, *there is no cost associated with reserving tickets.* Once complete, confirm you have read the Terms of Use, and click **Place Order.**

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9. Congratulations! Your ticket reservation is complete.



How to Transfer Your Guest Tickets

<u>Optional</u>: If you need to transfer tickets to another person, first click **Manage My Tickets** and then select **Transfer Tickets**.

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How to Print or Download Your Guest Tickets

You can either print your tickets via the Ticketmaster site's desktop computer version or download mobile tickets via your phone.

Desktop Computer Version

When logged into Ticketmaster, click See Details next to the event information.



Click **Print Tickets** to access your tickets.

ticketmaster [®] Q Search for artist.	, event or venue Concerts Spo	orts More		Help		
	How to get into the ever With this order, pick the tio mobile.	How to get into the event More info With this order, pick the ticket delivery option that works for you – print-at-home or go mobile.				
Um Graduate Degree Ceremonies	Transfer Tickets	⊖ Sell Tickets				
Thu • May 12 • 3:00 PM Vatsco Center at the University of Miami	My Tickets (6)					

Your printable tickets will display on screen.



Mobile Version

When logged into Ticketmaster on your mobile phone, click **See Details** next to the event information.

Click View Tickets. The next screen will display your mobile tickets.

To ensure you have your tickets available with or without a network connection, it is suggested to take screenshots of the QR code. If available, you can chose to add the tickets to your phone's wallet.



Troubleshooting

If you do *not* receive your tickets confirmation via email, please search your inbox/spam folder for "Ticketmaster;" otherwise, contact Ticketmaster Fan Support* via email to have them resent.

If you cannot access Ticketmaster, please follow the steps below:

- 1) Ensure that your C# is correct (<u>Click here to view your UM ID</u>.)
- 2) Make sure that you are selecting your designated ceremony.
- 3) If you still do not have access, please email <u>commencement@miami.edu</u> with your first and last name, email (miami.edu), C#, and your designated ceremony date and time.

*For reference, see sample screengrab below on how to contact Ticketmaster Fan Support:

• When logged into Ticketmaster, click the Contact Us button located on the bottom right of the screen.

Event Details			
	How to get into the event More Info With this order, pick the ticket delivery o mobile	ption that works for you - print-at-home or go Print Tickets	
Um Undergraduate Degree Ceremonies	Transfer Tickets to		
Fri • May 13 • 8:30 AM Watsco Center at the University of Miami	My Tickets (6)		
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Share You're Going 🕴 📽 📾	Sec GENADM, (General Ad	mission)	
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	Sec GENADM, (General Ad	mission)	
	Sec GENADM, (General Ad	mission)	
	Sec GENADM, (General Ad	mission)	Contact Us
	Can't find something you've purchased	? Check your order confirmation email or View Your Orders.	<u> </u>

• A pop-up support window will appear. Click Email Us, then select a subject, type your support message, and click Send.

your tickets. You can contact us via Email: Event Info Um Undergraduate Degree Ceremonies	Check the Status of My No Longer Have Credit Request A Refund Or C Request To Exchange N Request To Exchange N	Refund or Credit Request Card Used at Time of Purchase redit Ay Ticket To My Conter	×	Email	
Fri • May 13 • 8:30 AM — Coral Gables, FL — Watsco Center at the University of	 Request To Change My Assistance With Selling	Delivery My Tickets		Order Number	
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Go to your Event History to select the correct order.	Subject	Select A Subject.	5		
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Watsco Center Box Office

The Watsco Center box office will open from 8:30 a.m. to 5 p.m. on Wednesday, May 11, 2022 and Thursday, May 12, 2022; and from 7 a.m. to 7 p.m. on Friday, May 13, 2022.

For more information, contact the Watsco Center: https://watscocenter.com/contact/