1. Apply for Graduation via CaneLink at: canelink.miami.edu

2. Open your confirmation email that is sent to you once the application in Canelink is submitted (see example below). Click the link to the Herff Jones website in your confirmation email.

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Message Center

Message Date: Today 9:25 AM

Dear [Name],

Congratulations! You have successfully applied for graduation. Please visit the Commencement website for your individual ceremony information.

To order your cap and gown, please visit the [Herff Jones website]. The deadline to order cap and gown is Friday, March 24, 2023. Cap and gown will be shipped directly to the address you provide during checkout. Students are responsible for the shipping fee. Please allow 3-4 weeks for delivery.

Thank you,
Office of Commencement
Commencement@umiami.edu
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3. The Herff Jones website can also be accessed via the Commencement website. On the website, select “Order Cap and Gown.”

The cap and gown ordering deadline is Friday, March 24, 2023. Students are only responsible for the shipping fee. View the ordering guide for step-by-step instructions on how to order cap and gown. (Please note you’ll need your UM ID, aka C#, to log in to the Herff Jones website. Click here to view your UM ID).

**How to Measure for Your Gown / How to Determine Your Cap Size**

If you miss the deadline, a limited amount of cap and gown will be available on a first-come first-serve basis at the Watsco Center on the day of your designated commencement ceremony.
On the Herff Jones website, select "Order Your Cap and Gown." 

Enter your C# and click "Search."
Click "Congratulations! Order your graduation products here."

If you receive an error message stating, “no records found,” please email commencement@miami.edu with your name, C#, and degree information.

Click the dropdown and select your degree.
Next, select your school/college.
Once you select your school/college, you should automatically be directed to the online store.

To order **ONLY** your cap and gown, select the “Cap & Gown” category in the menu bar at the top of the page. On this page, you can also add a UM stole or international stole to your order.
Click "CLICK TO SHOW CONTENTS."

Once you’ve selected the product(s) you’d like to purchase, enter required fields. "Area of study" is based on your formal degree title and not your major. (Check with your advisor if you have questions.) Then, click add item to cart.
Alternatively, you can click "Graduation Packages." Select the package you’d like to order and then select, "Order Your Graduation Package!"
Click “ADD TO CART” in the bottom right menu bar and checkout.

Note: There is no cost for cap, gown, and hoods (if applicable). Items such as invitations, diploma frames, accessories, stoles, etc. incur additional costs. A shipping fee is also charged.

14 Once you have added all items to your cart, click "Proceed to Checkout."
Regalia will be shipped directly to the address the student enters when placing their order.